



2024 AGM Notice & Information Package

1. AGM Registration Information
2. AGM Agenda
3. Board of Directors Call for Nominations
4. Votes per Member Club
5. AGM Proxy Form
6. 2023 AGM Minutes



[**CLICK HERE**](#) to register for the 2024 Annual General Meeting

Please confirm your attendance by **June 19, 2024.**

Please contact info@nordiqalberta.ca if you need assistance registering online.



2024 NORDIQ ALBERTA AGM AGENDA **JUNE 24, 2023**

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|--|----------------------------|
| 1. Call to Order | Stephanie Chretien Lemyre |
| 2. Welcome and Introduction | Stephanie Chretien Lemyre |
| 2.1. Attendance and Quorum | |
| 2.2. Verification of Votes and Proxies | |
| 3. Approval of Agenda | Stephanie Chretien Lemyre |
| 4. Approval of Minutes from 2023 AGM | Stephanie Chretien Lemyre |
| 5. Audit Reports and Financial Statements | |
| 5.1. 2022 - 2023 Financial Statements: | Angelika Goncalves DaSilva |
| 6. Presentation of the 2023- 2024 Budget | Angelika Goncalves DaSilva |
| 6.1. Budget Overview | |
| 7. Presentations: | |
| 7.1. Board Chair Report | Stephanie Chretien Lemyre |
| 7.2. Director of Operations Report | Ivan Babikov |
| 7.3. Technical Committee Report | Graeme Thain |
| 7.4. Governance Committee Report | Stephanie Chretien Lemyre |
| 7.5 Membership Committee Report | Anne Bradley |
| 8. Presentation of the 2024-25 Business Plan | Ivan Babikov |
| 8.1. Events Calendar | |
| 8.2. Safe Sport Policy Suite Implementation & Bylaw Update | |
| 9. Election of Directors | Stephanie Chretien Lemyre |
| 9.1 Directors at Large | |
| 9.2 Athlete Representative | |
| 11. Questions | |
| 12. Adjournment | |



2024 Call for Nominations to Join the Nordiq Alberta Board of Directors

April 26, 2024

Nordiq Alberta is seeking individuals who are passionate for the sport of nordic skiing and are interested in joining the Nordiq Alberta Board of Directors. As per our current bylaws, the following positions are up for election: 3 Directors at Large, including the Board Treasurer, and the Athlete Representative*. Board members will be elected at the Annual General Meeting on June 24, 2024 for a two-year term.

For the Board Treasurer position, we are looking for candidates with experience in Accounting/Financials, ideally within non-profit organizations. For the other Directors at Large positions, individuals with experience in Policy/Governance, Member Services and Community engagement, Fundraising/Grant writing, Human Resources, and IT are of interest to help round out the capacity and capability of the Board.

If you are interested in applying for any of the Board positions, please submit your application (cover letter and resume) to the Nordiq Alberta office (info@nordiqalberta.ca) **no later than May 27, 2024.**

Thank you for your interest in building a better Provincial Sport Organization!

*The Athlete Representative must currently be, or have been at some point during the prior five years, an active Canadian cross-country ski racer and license member at the national level, a current member of a Nordiq Alberta Member Club, and at least 17-years of age as of December 31 on the year preceding the year of election.



**Nordiq Alberta
Annual General Meeting
Votes per Club**

The total number of paid members will determine club representation votes.

Number of Skiers in Member Club	Number of Votes for Member Club
0000 to 0020	1 vote
0021 to 0100	2 votes
0101 to 200	3 votes
0201 to 0300	4 votes
0301 to 0400	5 votes
0401 to 0500	6 votes
0501 to 0600	7 votes
0601 to 0700	8 votes
0701 to 0900	10 votes
0901 to 1000	11 votes
1001 to 1200	12 votes
1201 and over	12 votes plus one vote for each additional 200 (or fraction thereof persons more than 1200)



2024 Annual General Meeting Club Voting Delegation Form (Proxy)

Please complete this form and return it to the Nordiq Alberta office via email to info@nordiqalberta.ca no later than **9am on June 19, 2024**.

This is to confirm that, in the place of our clubs voting member
_____ (Name of individual) is authorized to represent
_____ (Club name) at Nordiq Alberta's 2024 Annual General
Meeting.

Signature: _____ (Club president)

Date: _____

DUE AT NORDIQ ALBERTA'S OFFICE BY MONDAY JUNE 19. 2024

(Email to info@nordiqalberta.ca)



2023 Nordiq Alberta Annual General Meeting Minutes

June 26, 2023

1. Call to Order

Meeting called to order at 7:03pm.

Graeme Thain made the motion to call the meeting to order, seconded by Andrea Comeau. Carried.

2. Welcome and Introduction

Welcome & Land Acknowledgement completed by Stephanie Chretien Lemyre.

Attendance:

- 36 people were present on the call
- Met quorum with 57 of the minimum 39 votes

3. Approval of Agenda

Jeanie Godfrey made the motion to approve the agenda, seconded by Greg King. Carried.

4. Approval of Minutes from 2022 AGM

Angelika Goncalves Da Silva made the motion to approve the 2022 AGM Minutes, seconded by Claire Richter. Carried.

5. 2022-23 Financial Statements

A review engagement was completed for the 2022 - 2023 year. A verbal update on this was provided.

Questions:



Ken Hewitt - Do we have a balance sheet? Yes, one was presented during the meeting. Can be viewed [here](#)

Andreas Comeau - The funding that Nordiq Alberta receives from the Government. Is this less than what other provinces get?

- Answer: Yes, Other provinces receive more funding from the Government, especially for high performance (which Alberta doesn't have at all). Alberta is the second lowest province in Canada for Government funding. We have been continuing to advocate for more funding and work with the Alberta Sport Leadership to advocate as well.

Andreas Comeau - Is there anything clubs can do to help advocate for more funding?

- Answer: Membership plays into the funding structure within the Government so the more members you have the more funding we could have access to.

6. Presentation of the 2023-24 Budget

The 2023 - 2024 Budget was verbally presented. A summarized version is available within the AGM Powerpoint on our website.

Questions:

Pierre Lamoureux - Lakeland Nordic Ski Club is a small rural club that focuses on recreation, not competitive. Where is the focus for recreation in the budget?

- Answer: What was presented was the overview but Club and Development has its own budget - This is where recreation would be under.

A motion to approve the 2022 - 2023 Financials as well as the 2023 - 2024 budget as presented was brought forward by Matt DeCarufel, seconded by Pierre Lamoureux. None opposed. Carried.

Note by Chris Reitz: The balance sheet and a summary of the financial statements were presented but the financial statements in its entirety were not presented.



These will be available on our website. If there are any follow up questions, please reach out to us.

6. Presentations [All reports are available on our website within the [Annual Report](#)]

- 6.1. Board Chair Report
- 6.2. Director of Operations Report
- 6.3. Technical Committee Report
- 6.4. Governance Committee Report
- 6.5 Membership Committee Report

Questions:

Lisa Marr-Laing - When is the deadline for the Trail and Grooming Applications? Where can this information be found?

- Answer: On our website page here: <https://nordiqalberta.ca/about/grants/> (the link was shared in the chat of the meeting)

Greg King - Is it possible to get more information about the newcomer program and sessions so clubs can replicate them / offer them within their community?

- Answer: Absolutely! Anne will work on developing this and it will be made available to clubs once it's ready.

7. Presentation of the 2023-24 Business Plan & Events Calendar

A verbal summary was provided. This can be found within the AGM Powerpoint available on our website.

Questions:

Pierre Lamoureux - Thrilled to have had the Provincial On Snow Open Camp in Northern Alberta last year! Do you know where this one will be located?

- Answer: Likely at Tawatinaw again

Greg King - What are the steps for booking the events? Is it dependent on Nordiq Canada? This year is particularly bad for overlap with biathlon



- Answer: Our calendar is dependent on Nordiq Canada for international events, nationals, etc. We are in contact with BC and Biathlon Alberta to work together when planning but conflict sometimes is unavoidable.

Leanne Gartner - Will there be rollerski races this season / summer?

- Answer: We are trying to work with AWCS to have one in Canmore but with the remaining construction we won't be able to. Edmonton however does have a rollerski race every fall.

8. Election of Directors

Claire Richter, Michelle Gaudek, and Joshua Lohka were elected as Directors at Large for a two-year term.

Leanne Gartner was elected as Athlete Representative by acclamation.

Stephanie Lemyre was voted to continue for another 2 year term as Chair of Nordiq Alberta.

9. Questions

Gry White - Do you have to be a member of Canada Snow Association as well to get insurance through Nordiq Alberta?

- Answer: No, you just have to be a club under Nordiq Alberta

Greg King - Camrose just went through a three month slog of insurance finding to insure equipment. If anyone would like information or help doing the same thing don't hesitate to reach out to him at skiclubcamrose@gmail.com.

10. Adjournment

Chris Reitz made the motion to adjourn the 2023 Annual General Meeting, seconded by Angelika. Carried at 8:45pm.