

# NORDIQ ALBERTA

## PROVINCIAL EVENT BID FORM

The information in this Bid Form is to be submitted to Nordiq Alberta.

Complete this bid form and submit it along with all required documents to the Nordiq Alberta office for consideration by the Event Committee and Event Coordinator. All bids will be reviewed and given consideration in accordance with the published Event Selection Procedures. Use the checklist at the end of this document to ensure it is completed.

### **Mailing Information:**

Email: [cca@xcountryab.net](mailto:cca@xcountryab.net)

Fax: 780.427.0524 (include photocopy of the cheque for the Bid Fee to the Nordiq Alberta Office Mail: Nordiq Alberta, 11759 Groat Road, Edmonton, Alberta, T5M 3K6.  
Phone: 780.415.1738

### **Eligible clubs:**

Only clubs that are registered and in good standing (e.g., club fees paid with a minimum of 10 adult members) with Nordiq Alberta are eligible to bid for a provincial event.

### **Nordiq Alberta Levy Fee:**

In budgeting for this event, please note that the Nordiq Alberta Levy Fee is \$5.00/person/competition, but the fee does not apply for the Jackrabbit and Track Attack categories (U8-U12). The Levy Fee for the Alberta Youth Championships (AYC) is \$3.00/person/competition. These levy fees will be calculated based on the Official Results received by the Nordiq Alberta representative after the event, which includes all finishers and competitors that 'Did Not Finish' (DNF). The Levy will **not** be charged for competitors that 'Did Not Start' (DNS). **Levy fees only apply to athletes registered to an Albertan Club.** Nordiq Alberta will invoice the Host Club for the appropriate amount. These fees are essential to the operation of the Nordiq Alberta Provincial Event Series.

### **Technical Package:**

Please refer to the current Technical Package for Provincial Cross Country Ski Events. In particular, see Sections on Bid Submission and Selection, Host Club Responsibilities, and Nordiq Alberta Responsibilities and Services. Contact the Nordiq Alberta Office at 780.415.1738 **(until COVID-19 restrictions are lifted, 708.288.1738)** if you have any questions. The document is available on the Nordiq Alberta website.

General Information:

Host Club: \_\_\_\_\_

Chief of Competition: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Telephone (H): \_\_\_\_\_ Mobile: \_\_\_\_\_

Event Series: \_\_\_\_\_ Alberta Cup\* \_\_\_\_\_ Youth Championships  
\_\_\_\_\_ Regional Event/Loppet \_\_\_\_\_ Roller Ski Event

\*If you have selected Alberta Cup please see the list of available dates and select 1 – 2 dates that your Club is available to host the event.

Proposed Dates:

February 19/20

March 12/13

## Part 1 - Club Structure and Leadership Considerations

### Local Organizing Committee

Chief of Competition: \_\_\_\_\_

Experience: \_\_\_\_\_

Race Secretary: \_\_\_\_\_

Experience: \_\_\_\_\_

Chief of Course: \_\_\_\_\_

Experience: \_\_\_\_\_

Chief of Timing: \_\_\_\_\_

Experience: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

\_\_\_\_\_: \_\_\_\_\_

### Club Development

Club has a program for:

Jackrabbit  Yes  No

Junior Racing  Yes  No

Youth Recreational  Yes  No

Master or Adult Recreational  Yes  No

Para-Nordic  Yes  No

Has your club added any new  Yes  No

programs or had any growth in  
programs?

If Yes, please explain:

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Officiating Certification Course

Hosting a Provincial Event offers the opportunity to have an Officials Certification Course. Is your Club interested in hosting such a Course for Level 1 and 2 Certification?  Yes  No

If Yes, When: \_\_\_\_\_

Motion and Deposit

Is the club motion to host event attached?  Yes  No

Bid fee cheque of \$25.00 per event included?  Yes  No

(Bid fee for an Alberta Cup weekend is \$50, \$25 per event)

**Part 2 – Technical Considerations**

Venue Capacity

Does the proposed venue meet the criteria set out in the Technical Package?  Yes  No

If no, explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Past Hosting Experience

Has the club hosted **any** events in the past?  Yes  No

If yes, please provide the basic event details:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Event formats

What type of event formats does your Club/venue have the capacity to host? When selecting formats please consider the Clubs capacity to provide the appropriate number of volunteers needed for the different types of events and the venue capacity with regards to trail width & Homologation, stadium, and facilities:

- |  |   |
|--|---|
| <input type="checkbox"/> Individual Classic    | <input type="checkbox"/> Individual Start Skate |
| <input type="checkbox"/> Mass Start Classic    | <input type="checkbox"/> Mass Start Skate       |
| <input type="checkbox"/> Pursuit Start Classic | <input type="checkbox"/> Pursuit Start Skate    |
| <input type="checkbox"/> Sprint, Classic       | <input type="checkbox"/> Sprint, Skate          |
| <input type="checkbox"/> Kings Court Sprint    |   |

Equipment Trailer:

Will your Club be required to use the Nordiq Alberta equipment trailer for this event?

Yes  No (Fencing, V-boards, radios)

\*If yes, please complete the '[Trailer Rental Form](#)'

Signatures:

I, \_\_\_\_\_ (print name) agree with the details as submitted and will ensure that the Club will follow all the rules, policies and procedures outlined in the Nordiq Alberta Technical Package.

\_\_\_\_\_  
(Chief of Competition Signature) (Date)

I, \_\_\_\_\_ (print name), have reviewed this bid and the Technical Package, and confirm the support of \_\_\_\_\_ (Club) for this bid to run a Nordiq Alberta sanctioned Provincial Event.

\_\_\_\_\_  
(Club President Signature) (Date)

## Nordiq Alberta Event Sanction Form

The information in this Sanction Form must be submitted at the time of Club Registration and/or Event Confirmation to ensure appropriate insurance for the event.

### **\*Office Use Only\***

Date Received:
Assessment Completed:
Assessment Score:
Event Awarded:
Date of Decision:
Equipment Trailer:
Officiating Course Offered:
Course Conductor:
Technical Delegate Assigned: